

MEDFIELD PUBLIC SCHOOLS FY2010 BUDGET TIMETABLE (2009-2010)

Note: This timetable is tentative and will be updated as dates are confirmed or changed. *All meetings are public unless indicated that it is an administrative meeting. The public is encouraged to attend and give input throughout the budget process. Site council meetings are the earliest and most effective place to impact school budgets through the school improvement plans.*

Date timetable was last updated: 5.05.09

2008

- Fri., Sept. 26 Principals/SPED Director/Director of Plant Management/Curriculum Director/Music Director/ H-PE-FCS Director receive budget packets for return by Nov. 1 to Director of Finance and Operations. (Administrative meeting.)
- Mon., Oct. 06 Principals/Directors/Department Heads K-12 will develop preliminary budgets and review with respective School Site Councils. (4:00 p.m. at High School Library.) *(School community may participate in site council meetings for input into specific school goals and budgets. Check with individual schools for site council meeting dates.)*
- Fri., Oct. 31 Submission of preliminary school-level and department requests to Director of Finance & Operations. (Administrative meeting.)
- Mon., Nov. 03 Regular School Committee Meeting.
- Nov. 4 - Nov. 10 Superintendent's preliminary review with Director of Finance and Operations. Meetings with building-level principals/directors/department heads. (Administrative meeting.)

- TBA** Selectmen/Warrant Committee Meeting with school/town boards.
- Mon., Nov. 17 Regular School Committee Meeting. School Committee Review: Capital outlay items.
- Mon., Dec. 01 Regular School Committee Meeting.
- Mon., Dec. 15 Regular School Committee Meeting. **OPEN HEARING** – Initial review of budget.

2009

- Mon., Jan. 12 Regular School Committee Meeting – Continue review of tentative 2009-2010 budget.
- Sat., Jan. TBA **OPEN PUBLIC FORUM** with School Committee, Administrators and School Site Councils.— Scheduling pending state budget information.
9:00 a.m. – 12:00 p.m.
- Mon., Jan. 26 Regular School Committee Meeting: Finish review of tentative 2009-2010 budget. Public Hearing. Adoption of 2009-2010 budget to present at town meeting. Review and adopt capital budget.
- Tues., Jan. 27 Submission of School Committee VOTED budget to Selectmen and Warrant Committee.
- Mon., Feb. 02 Regular School Committee Meeting. **MEETING CANCELLED**
- Tues., Feb. 10 Meet with Warrant Committee.
- Mon., Feb. 23 Regular School Committee Meeting. **OPEN PUBLIC FORUM** with School Committee, Administrators and School Site Councils.
- Mon., Mar. 02 Regular School Committee Meeting.
- Tues., March 17 Warrant Committee **PUBLIC HEARING** for all town departments.
- Mon., Apr 06 Regular School Committee Meeting.
- Mon., June 01, 7:30 p.m. ANNUAL TOWN MEETING. Budget is voted by Town Meeting.