

Medfield Public Schools
Wheelock School Improvement Plan
2009-2010

The following is written to summarize progress on goals for 2008-2009 and provide an overview of goals for 2009-2010 as they relate to our Strategic Plan.

Theme I: Facilities, Equipment and Technology

Facilities and Equipment

Summary '08-'09

- Installation of new flooring in both gyms
- Completion of playground project – (CSA)
- Victory Garden – made fully organic through efforts by volunteers, rain barrel installed for water collection, classes (plants and seeds) for students given by volunteer
- Regulation softball field completed

Goals '09-'10

- Replacement of tile in cafeteria – Capital Plan
- Continued renovation of Courtyard (CSA)

Technology

Summary '08-'09

- Development of spread sheets for assessment data collection in literacy and math
- Technology projects at each grade level integrated into Big Six Projects
- Continued enhancement of school website – teacher pages consistent across grade levels
- Training in use of 'Dragon' (voice activated word processing) for student with special needs
- Enhancement of website – pictures of school events, resource pages for each grade level

Goals '09-'10

- Continued enhancement of school website – extend resource pages for carryover of curricula and increase resources available to parents for home support
- Continue to investigate software to support curricula - increase available resources to support practice in math
- Investigate software to support science and social studies

Theme II: Curriculum, Instruction and Assessment

Curriculum, Instruction and Assessment

Summary '08-'09

- Continued support of Balanced Literacy model with Leveled Literacy/Guided Reading approach
- Consistent assessments used across grade levels
- Benchmark assessments established in literacy for grades 2 and 3 – students assessed 3 times per year
- Improved instruction during literacy blocks with development of consistent word study practices across grade levels
- Use of IRIP (Individual Reading Improvement Plan) based on assessment data that identifies students in need of reading support
- Big Six Research Model strengthened across grade levels

- Recognized need for more 'diagnostic' assessment in math – purchased Boston Public Schools version of assessments based on *Investigations* and worked to adapt for use in both grades 2 and 3
- Development of Before School Math Club (MCPE) for struggling students

Goals '09-'10

- Continued support of Balanced Literacy model/Guided Reading approach for differentiation of instruction
- Continued focus on using assessments to guide instruction in literacy and math
- Continued focus on looking at student work with grade level colleagues to guide instruction
- Development of rubrics for scoring student work in writing and math
- Revision of report cards to reflect assessment data and rubric scoring
- Continued work to further define district curriculum maps K-5 in all subjects
- Re-invigorate Writer's Workshop model – embed grammar and conventions into units taught throughout the year
- Support development of district Tiered Intervention model
- Investigate ways to provide remedial support in math during school day for struggling students

Theme III: Student Life

Summary '08-'09

- Will participate 5-21-09 in Special Olympics with five Wheelock students and three students from TEC Collaborative
- Classmates of all five Olympians will attend event as 'cheerleaders'
- Support of Best Buddies program at high school – students 'trained' with SO athletes in anticipation of event and will attend with us
- School-wide assembly to host visiting principal from China
- Mandarin class from high school worked with grade 3 students to teach language and attended Wheelock assembly
- First Annual Pajama Day
- Before school class for self-calming techniques – supported by intern through Medfield Youth Outreach
- Fun and Fitness offerings increased for MPS after-school programming – (Karate before school offered in spring)
- Annual Wheelock Reads week in celebration of reading

Goals '09-'10

- Continued support of Special Olympics
- Continued partnership with programs at high school
- Continued support of partnerships with community members
- Increase offerings for affordable before and after-school programs for students
- Investigate offerings for parent programs (both curriculum based and parenting topics)

Theme IV: Personnel and Professional Development

Summary '08-'09

- Vertical team (K-5) study of student learning in math
- Continued support of math consultant in looking at student work
- Use of job-embedded workshop days by grade level representatives to develop science and social studies curriculum maps
- In-house professional development given by Literacy Coordinator – Word Study and Balanced Literacy Program, Comprehension Strategies

Goals '09-'10

- Continued commitment to Vertical Team (K-5) study of curricula in all subjects
- K-5 participation in Writer's Workshop professional development (MCPE funded 21 slots at elementary level)
- Continued study of student work during grade level team meetings
- Continued 'in-house' professional development by Literacy Coordinator to support best practices - focus on assessment, study of student work and strengthening instructional practices
- Strengthen instructional practice in Science and Social Studies - guided by revision of curriculum maps in both subjects

Theme V: School Management and Leadership

Summary '08-'09

- Weekly grade level meetings scheduled for professional development and curricula – led by grade level leaders
- Weekly meetings with grade level leaders/principal
- Adjustments made to special subjects schedule to provide for uninterrupted literacy block in each classroom

Goals '09-'10

- Develop schedule to further protect blocks of uninterrupted classroom time
- Condense lunch schedules – dip in enrollment will allow for (3) lunch periods instead of (4). Will allow for greater flexibility in scheduling special subjects and support for students
- Continue to investigate development of handbook for substitute teachers

Theme VI: Community Outreach

Summary '08-'09

- Increased visibility of school events in local newspapers
- Parent Workshops provided – Math and Literacy
- Participation in food drive for local pantry
- Student-driven drive for local animal shelter
- Support of scout programs (book drive/crayon drive)

Goals '09-'10

- Continued support of Best Buddies program at Medfield High School
- Continued communication with Medfield Youth Outreach in support of students and families
- Development of parent programs to support families
- Continued participation in volunteer programs (RSVP)

I am pleased to report on the progress of this remarkable school and look forward to the continued success of our programs in the 2009-2010 school year.

Respectfully submitted,

M. Patricia Allen, Principal

Wheelock School

May 2009